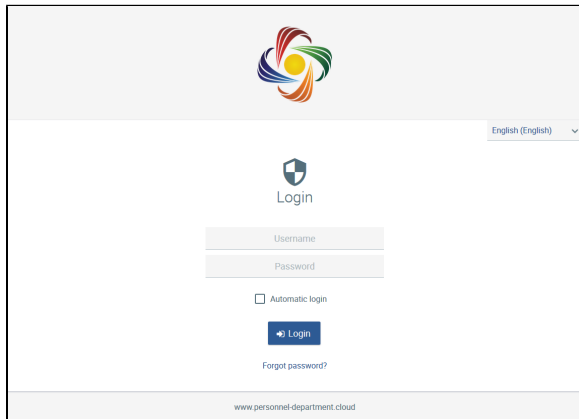


I cannot log in. What can I do?

First of all, please check that you have entered your user name and password correctly.

Your user name is the same as your e-mail address which you entered on registering at <http://www.personnel-department.cloud/> and to which the e-mail confirmation should be sent. On the other hand, your HR department could have captured a non-existent e-mail address for you in case you do not have a personal e-mail address. Please contact your HR department if you no longer remember this address.

If you have forgotten your password, you can use the function **Forgotten your password?** in the login mask and you will be sent a new password that you can change immediately.

The image shows a web browser window displaying the login page of 'personnel-department.cloud'. At the top, there is a logo consisting of a stylized flower or sun with multiple colored petals (red, orange, yellow, green, blue). Below the logo, the word 'Login' is centered. Underneath, there are two input fields: 'Username' and 'Password'. Below these fields is a checkbox labeled 'Automatic login'. A blue button with a white arrow and the word 'Login' is positioned below the checkbox. At the bottom of the login area, there is a link that says 'Forgot password?'. The footer of the page displays the URL 'www.personnel-department.cloud'.

However, if you enter a false password three times, your user will be blocked and it will be impossible to log in. In this case, please contact your HR department to re-activate your user status in the user management.

Your login details are automatically withdrawn once you have reached the end of your employment and you have joined the alumni. This also applies to applicants and pending employees whose user status is only activated automatically on the start date. However, the HR department can activate or deactivate the login details at any time.