## **Groups and several companies**

Danielle Software supports group structures, subsidiaries, sister and affiliated companies etc. There is no effect on the costs if you wish to create several companies because your employees work in different companies.

Below you will find a template that you can fill with the company structure required and send to us at <u>contact@personnel-department.cloud</u> or via the Service Desk.

## Template Management Setup.xlsx

We will create the structure for you and let you know when you can use it.

You can enter your valid company ID as a **key**, if you use this. If you do not enter any data, we will assign an ID to you because the link to a company hierarchy is made by the key.

Please enter the entire company name including the legal form as the *Name*.

The *Parent* describes the dependencies within the company structure and determines how your company structure is designed in tree form.

Please enter either the  $\underline{ISO\ code}$  or the full name of the country under  $\underline{Country}$ . We will then enter this for you as the ISO code.

Please use the general IDs for the language. The following are available.

ID	Language
DE	German
EN	English
FR	French
IT	Italian
ES	Spanish
RU	Russian
CS	Czech
ZH	Chinese
КО	Korean
AR	Arabic

The *Domain* is the respective company website. If you only have one website for all companies, please enter this for each entry.

Danielle Software operates so that all employees can view each other in the company structure, meaning that all the branch staff see all the staff at headquarters. If you do not want this, each company in the group has to register separately via <a href="www.personnel-department.cloud">www.personnel-department.cloud</a>.

Of course, the system makes a very precise distinction between the employees and their place of work, country etc. during further processing. This can be of advantage for smaller companies because the HR department can be situated in a subsidiary or affiliated company but can still manage an entire company's workforce.