

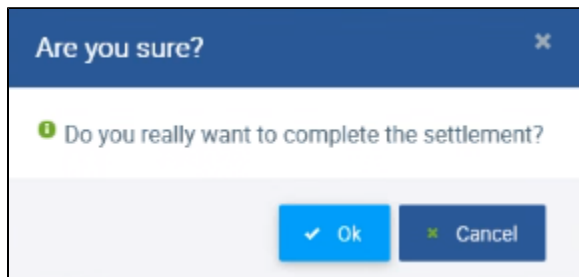
Completion of the settlement

As long as the settlement has not been completed, the changes in the time recording are taken into account in the current settlement.

Complete settlement

Go to the final completion of the settlement on

The notice message refers to the fact that no corrections are possible after the settlement has been completed.



You can see that the settlement has been completed by the closed lock.

A screenshot of a web application showing a table of settlements. The table has columns for 'Settlement', 'Status', 'Start Date', 'End Date', 'Period', 'Number of employees', 'Working hours', 'Settlement value', 'Costs', and 'Settlement date'. The first row shows a settlement with a status of 'Open' and a completion date of '2020-01-01'. The second row shows a settlement with a status of 'Closed' and a completion date of '2020-01-01'. The table is titled 'Settlements' and has a search bar at the top.

The open lock represents a settlement that has only been saved but not finalised. It is possible to delete it at any time until it is closed.

You can repeat the export of the data at any time - even when the settlement is closed.

When the settlement is closed, a booking cut is automatically inserted in the time recording (working time account). Changes to the data can then no longer be made.