

Settled data in the absences

Select the respective employee in the previously accounted period under Absences.

Employee	Start	End	Duration	Status	Lock
Mark	May 4, 2021	May 10, 2021	7	Sick	🔒
Mark	May 11, 2021	May 11, 2021	1	Sick	🔒
Mark	May 12, 2021	May 12, 2021	1	Sick	🔒
Mark	May 13, 2021	May 13, 2021	1	Sick	🔒
Mark	May 14, 2021	May 14, 2021	1	Sick	🔒
Mark	May 15, 2021	May 15, 2021	1	Sick	🔒
Mark	May 16, 2021	May 16, 2021	1	Sick	🔒

There you can see the accounted absences - marked with a lock. The corrections become visible here.