## Follow-ups

There are deadlines in the sections, Employees, Absences and Time recording, for which a follow-up is created.

You can access the follow-up by using:

1. the menu bar



2. or via the subject area in question on the product overview page (apps)





Absences

Follow-ups

You can also select the subject area required in the menu bar e.g. Electronic file Follow-ups.



