

Task overview

The overview screen displays all active tasks including their current status.

The corresponding status symbols indicate the current status of the tasks (see symbols key for the meaning of the status symbols).

The screenshot shows the 'Task Overview' screen with a table of tasks and a legend for status symbols.

Task ID	Task name	Customer	Manager of the task	Start of task	End of task	Customer budget/consumption	Internal budget/consumption
Task 001	Task 001	Customer	Manager	Start	End	100000.0 / 100000.0	100000.0 / 100000.0
Task 002	Task 002	Customer	Manager	Start	End	100000.0 / 100000.0	100000.0 / 100000.0
Task 003	Task 003	Customer	Manager	Start	End	100000.0 / 100000.0	100000.0 / 100000.0

Legend:

- Task is active and time has been booked
- Task is not active and time has been booked
- Customer budget exceeded
- Internal budget exceeded
- Task is not active and time has been booked
- Internal budget exceeded
- Task is not active and time has been booked
- Internal budget exceeded

To display completed or cancelled projects, click on the [blocked URL](#) toggle switch.

To select the columns that should be displayed in the overview table, click on [blocked URL](#):

The 'Columns' selection dialog shows a list of columns that can be selected for display in the task overview table. The 'Search for...' field is empty. The following columns are listed with checkboxes:

- ☒ Status
- ☒ Task ID
- ☒ Task name
- ☒ Customer
- ☒ Manager of the task
- ☒ Start of task
- ☒ End of task
- ☒ Customer budget/consumption
- ☒ Internal budget/consumption

The 'blocked URL' toggle switch is shown in the 'off' position, indicating that completed or cancelled projects are not currently displayed.

The 'Status messages' panel displays a list of status messages with corresponding icons and links:

- [No times booked yet](#)
- [Customer budget exceeded](#)
- [Time recording was blocked](#)
- [Project is running and time has been booked](#)
- [Internal budget exceeded](#)
- [Project period exceeded](#)
- [Max. booking for week reached](#)
- [Max. booked](#)
- [Project completed](#)