

Functions (time recording)

The following functions are provided in time recording:

Recording of working hours and breaks



Time recording									
Employee		Working time account		Breakdown		Individual person working time			
Employee	Working time account	Start	End	Break	Working time	Break	Working time	Break	Working time
Max May 10, 2023	10:00	For May 10, 2023 08:15		Break	10:00	For May 10, 2023 08:15		Break	10:00
Max May 11, 2023	10:00	For May 11, 2023 08:15		Break	10:00	For May 11, 2023 08:15		Break	10:00
Max May 12, 2023	10:00	For May 12, 2023 08:15		Break	10:00	For May 12, 2023 08:15		Break	10:00
Max May 13, 2023	10:00	For May 13, 2023 08:15		Break	10:00	For May 13, 2023 08:15		Break	10:00
Max May 14, 2023	10:00	For May 14, 2023 08:15		Break	10:00	For May 14, 2023 08:15		Break	10:00
Max May 15, 2023	10:00	For May 15, 2023 08:15		Break	10:00	For May 15, 2023 08:15		Break	10:00
Max May 16, 2023	10:00	For May 16, 2023 08:15		Break	10:00	For May 16, 2023 08:15		Break	10:00
Max May 17, 2023	10:00	For May 17, 2023 08:15		Break	10:00	For May 17, 2023 08:15		Break	10:00
Max May 18, 2023	10:00	For May 18, 2023 08:15		Break	10:00	For May 18, 2023 08:15		Break	10:00
Max May 19, 2023	10:00	For May 19, 2023 08:15		Break	10:00	For May 19, 2023 08:15		Break	10:00
Max May 20, 2023	10:00	For May 20, 2023 08:15		Break	10:00	For May 20, 2023 08:15		Break	10:00
Max May 21, 2023	10:00	For May 21, 2023 08:15		Break	10:00	For May 21, 2023 08:15		Break	10:00
Max May 22, 2023	10:00	For May 22, 2023 08:15		Break	10:00	For May 22, 2023 08:15		Break	10:00
Max May 23, 2023	10:00	For May 23, 2023 08:15		Break	10:00	For May 23, 2023 08:15		Break	10:00
Max May 24, 2023	10:00	For May 24, 2023 08:15		Break	10:00	For May 24, 2023 08:15		Break	10:00
Max May 25, 2023	10:00	For May 25, 2023 08:15		Break	10:00	For May 25, 2023 08:15		Break	10:00
Max May 26, 2023	10:00	For May 26, 2023 08:15		Break	10:00	For May 26, 2023 08:15		Break	10:00
Max May 27, 2023	10:00	For May 27, 2023 08:15		Break	10:00	For May 27, 2023 08:15		Break	10:00
Max May 28, 2023	10:00	For May 28, 2023 08:15		Break	10:00	For May 28, 2023 08:15		Break	10:00
Max May 29, 2023	10:00	For May 29, 2023 08:15		Break	10:00	For May 29, 2023 08:15		Break	10:00
Max May 30, 2023	10:00	For May 30, 2023 08:15		Break	10:00	For May 30, 2023 08:15		Break	10:00
Max May 31, 2023	10:00	For May 31, 2023 08:15		Break	10:00	For May 31, 2023 08:15		Break	10:00

Recording of extraordinary times such as vocational school, further training

[blocked URL](#)

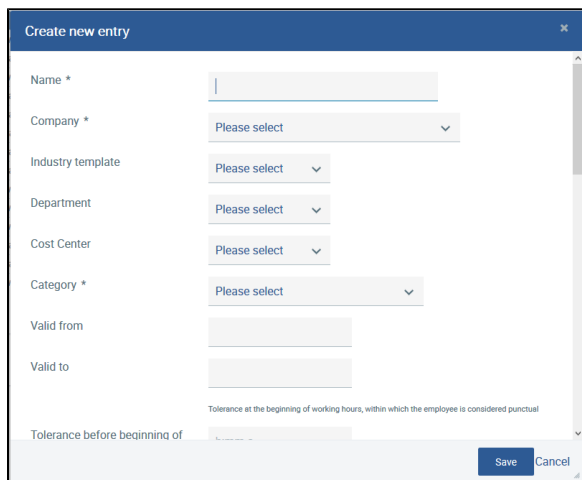
Automatic calculation of overtime and extra pay

[blocked URL](#)

Fixed-time and flexitime working models

[blocked URL](#)

In-house working time models can be defined



Create new entry

Name *

Company *

Industry template

Department

Cost Center

Category *

Valid from

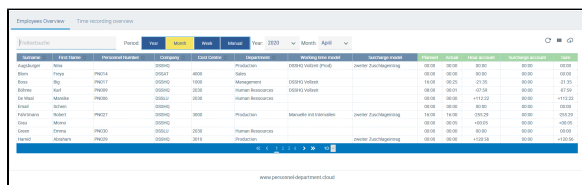
Valid to

Tolerance at the beginning of working hours, within which the employee is considered punctual

Tolerance before beginning of

Save Cancel

Overview of the hours actually worked and the ordinary working hours



Employees Overview									
Employee		Working time account		Breakdown		Individual person working time			
Employee	Working time account	Start	End	Break	Working time	Break	Working time	Break	Working time
Max May 10, 2023	10:00	For May 10, 2023 08:15		Break	10:00	For May 10, 2023 08:15		Break	10:00
Max May 11, 2023	10:00	For May 11, 2023 08:15		Break	10:00	For May 11, 2023 08:15		Break	10:00
Max May 12, 2023	10:00	For May 12, 2023 08:15		Break	10:00	For May 12, 2023 08:15		Break	10:00
Max May 13, 2023	10:00	For May 13, 2023 08:15		Break	10:00	For May 13, 2023 08:15		Break	10:00
Max May 14, 2023	10:00	For May 14, 2023 08:15		Break	10:00	For May 14, 2023 08:15		Break	10:00
Max May 15, 2023	10:00	For May 15, 2023 08:15		Break	10:00	For May 15, 2023 08:15		Break	10:00
Max May 16, 2023	10:00	For May 16, 2023 08:15		Break	10:00	For May 16, 2023 08:15		Break	10:00
Max May 17, 2023	10:00	For May 17, 2023 08:15		Break	10:00	For May 17, 2023 08:15		Break	10:00
Max May 18, 2023	10:00	For May 18, 2023 08:15		Break	10:00	For May 18, 2023 08:15		Break	10:00
Max May 19, 2023	10:00	For May 19, 2023 08:15		Break	10:00	For May 19, 2023 08:15		Break	10:00
Max May 20, 2023	10:00	For May 20, 2023 08:15		Break	10:00	For May 20, 2023 08:15		Break	10:00
Max May 21, 2023	10:00	For May 21, 2023 08:15		Break	10:00	For May 21, 2023 08:15		Break	10:00
Max May 22, 2023	10:00	For May 22, 2023 08:15		Break	10:00	For May 22, 2023 08:15		Break	10:00
Max May 23, 2023	10:00	For May 23, 2023 08:15		Break	10:00	For May 23, 2023 08:15		Break	10:00
Max May 24, 2023	10:00	For May 24, 2023 08:15		Break	10:00	For May 24, 2023 08:15		Break	10:00
Max May 25, 2023	10:00	For May 25, 2023 08:15		Break	10:00	For May 25, 2023 08:15		Break	10:00
Max May 26, 2023	10:00	For May 26, 2023 08:15		Break	10:00	For May 26, 2023 08:15		Break	10:00
Max May 27, 2023	10:00	For May 27, 2023 08:15		Break	10:00	For May 27, 2023 08:15		Break	10:00
Max May 28, 2023	10:00	For May 28, 2023 08:15		Break	10:00	For May 28, 2023 08:15		Break	10:00
Max May 29, 2023	10:00	For May 29, 2023 08:15		Break	10:00	For May 29, 2023 08:15		Break	10:00
Max May 30, 2023	10:00	For May 30, 2023 08:15		Break	10:00	For May 30, 2023 08:15		Break	10:00
Max May 31, 2023	10:00	For May 31, 2023 08:15		Break	10:00	For May 31, 2023 08:15		Break	10:00

Reminder function for the daily recording of working hours

Functions (time recording)

blocked URL