

Contract types

The contract type (full-time, part-time, working student) for each employee is selected here.

The types of contract that you require can be defined individually in the setup (tile **Contracts and documents**).

However, general, pre-configured contract types are provided:

- Limited
- Free-lance
- Mini-job
- Trainee
- Part-time
- Full-time
- Working student



If an employee already has an existing contract with a start date and you would like to select a new contract type, you have to delete the start date or use a future date, select the new contract type and, if not already configured, select a new start date for this contract type.