

# Personnel management

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The function 'Personnel management' allows you quick access to all relevant information regarding your staff. At this point, you can find personal information such as address or marital status as well as information on employment contracts, education and training, department etc. In this way, the digital personnel file provides a complete copy of the previous paper file.

Please click on the tile **Employees** to start the function 'Personnel management'.



Employees

You will then directly access the employee overview.